

Robert Bosch, S.A. de C.V.
Toluca Plant, Mexico

Information about Deliveries for TOLUCA, MEXICO

1.- Information about TOLUCA, MEXICO.

TOLUCA, is a 100% subsidiary of Robert Bosch GmbH.

The Toluca facility is located about 60 Km. West from Mexico City at an altitude of 2650 m. above sea level.

The location employs about 2,500 persons and here are produced Starter Motors, Alternators, Windshieldwiper Motors, ABS Motors, Windowlift Motors, latches, Cooling and Heater Motors, and Distributors, all of these for clients in Mexico, USA, Canada and Europe.

2.- Quality Standards.

Among other previous quality certifications from Automobile-maker clients, we achieved since September 1996 the QS-9000 and ISO-9001 certificates.

The quality requirements stated on QS-9000, ISO-9001 and the BOSCH world-wide Quality Assurance Manual, are valid for us, as well as for our suppliers.

3.- Plant Address.

All paperwork, for example Invoices, Certificates of Origin, must show the following address:

**Robert Bosch, S.A. de C.V.
Calle Roberto Bosch No. 405
Zona Industrial
50070 Toluca, Edo. de México**

Although you should print this address in all paperwork, please send it to our mailing address mentioned in point 4.

4.- Mailing Address P.O. Box (only for delivery documents)

Please use this address by send all paperwork (e.g. Invoices, Correspondence...), which in general will shorten the delivery time to 1-2 weeks.

**Robert Bosch, S.A. de C.V.
Apartado Postal 7-916
06700 México, D.F.**

<u>Addresses:</u> TOLUCA, MEXICO / PGL	Logistics	Fax: (7) 279-23-36
PGL-2	Traffic	Fax: (7) 279-23-36
PGL-3	Planning	Fax: (7) 211-55-60
PGL-4	Planning	Fax: (7) 211-55-60
PGL-9	Planning	Fax: (7) 211-55-60
TOLUCA, MEXICO /COM	Purchasing	Fax: (7) 279-23-84
TOLUCA, MEXICO /ASC-5	Quality Assurance	Fax: (7) 279-23-39
	Purchased parts.	
TOLUCA, MEXICO /FIN	Finance	Fax: (7) 279-23-14

E-mail:	PGL/ Logistics	axel.sandvoss@mx.bosch.com
	PGL2/Traffic	jose.gonzalez2@mx.bosch.com
	PGL3/Planning	wolfgang.mannsbart@mx.bosch.com
	PGL4/Planning	silvia.behnke@mx.bosch.com
	PGL9/Planning	alfredo.escobar@mx.bosch.com

5.- Delivery Conditions.

Our delivery conditions are usually Ex-Works (loaded), i.e. we pay all transport costs and

custom dispatches Ex-Works (from the supplier facilities).

Exceptions:

- You do not use the indicated carrier (see nr. 8).
- You have backlog and a special shipment is necessary (e.g. Airfreight, special transport).
- Various specific agreements with our Purchasing/Logistics Department.

6.- Delivery Dates.

The delivery dates stated on our shipping releases are shipping dates from your facility.

The corresponding transit time which we have taken as a basis for your shipment can be seen in nr. 8.

7.- Packaging and Pallet Dimensions.

Please use non-returnable packaging unless otherwise agreed with purchasing. Charges for returnable packaging will be rejected.

Our predetermined pallet dimensions are:

Euro-dimensions	120 cm. X 80 cm.
or	121.9 cm. X 101.6 cm. (48" X 40")

<u>Out of these</u>	max. 102 cm. and min 80cm. Width, max. 122 cm. and min 100 cm. Length,
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is required with a height of max. 90 cm (inclusive of pallet).

Please take into account, that in normal cases the pallets should be stackable. In other cases there must be the corresponding warning on the pallet (NICHT STAPELN, DO NOT STACK, NO ESTIBAR).

Dangerous materials must be so identified by means of adequate standard stickers (in different languages).

Please also be aware, that the usual means of transportation is seafreight from Europe; the packaging/the material is exposed to seawater, showers, etc.

A 100% intact container is not 100% waterproof !!

The packaging **must be** therefore waterproof.

8.- Carriers/Transit Times/Documents.

8.1. European Suppliers

8.1.1. General Clarifications of Documents for Europe.

Invoices **must** be printed in Spanish (preferably), English or French, as well as with the remark:

"Declaramos bajo juramento, que los precios indicados en ésta factura, son los mismo que rigen en el mercado del lugar de su compra, y que el origen de la mercancía es (County of Origin)."

Name and signature of an authorized person.

Certificates of origin must also be printed in Spanish, English or French and they are **mandatory** for merchandise worth more than USD 1,000. The certificate of origin **must** make reference to the invoice number.

Attention: Please, include the Tax Identification Number in all the invoices.

8.1.2. General Seafreight.

The carrier Rohde & Liesenfeld, Hamburg is responsible for all the seafreight shipments from Europe to Mexico
Please make prompt contact with Rohde & Liesenfeld before a shipment is made, in order to make an optimal pick-up time possible.
R&L needs among the data of weight, number of boxes, **the BOSCH Part Number and the Quantity**, in order to forward this information to us.

8.1.3. Documents for Seafreight.

Because of legal disposals, we need in Mexico for each shipment:

Invoice: 1 x original for **TOLUCA, MEXICO/FIN** Department
1 x copy along with the shipment
4 x copies for R&L

Certificate of Origin.: 1 x original for R&L
Quality/Certificate: 1 x original for R&L
when it is so negotiated
(e.g. steel, metalsheet rolls, etc.).

8.1.4. Transit Time for Seafreight.

All shipments are consolidated by R&L in Hamburg (except direct shipments from GB) and stacked in containers.

At this time a previous consolidation is made in the vicinity of Stuttgart and the Ruhr region.

The ships departures are weekly.

In our requirement and planning schedules, we calculate an approximate total transit time of 4 weeks from your facility to ours for seafreight.

8.1.5. General Airfreight.

The carrier Kuehne & Nagel is responsible for all airfreight from Europe. Please make prompt contact with Kuehne & Nagel since the airfreight places, because capacity for Mexico is very restricted.

In addition, freight carriers (cheaper service) can be evaluated for use in order to get a better or more economic flight. If the airfreight is at your expense (because of backlog, quality problems, etc.), please send it prepaid, because otherwise we will have to charge you our additional USD \$50.00 administrative cost for each shipment.

**Please do not send any merchandise with DHL, UPS, etc.
With the exception of samples & prototypes.**

For airfreights over than 200 kg, it is compulsory to have the airfreight authorization number that must be given by the planning or traffic department.

8.1.6. Documents for Airfreight.

Because of legal disposals we need in Mexico for each shipment.

Invoice: 1 x original for **TOLUCA, MEXICO/FIN** Dept.

1 x copy along with the shipment
1 x copy as well as flight data
(flight number, MAWB, HAWB, etc.)
immediately by fax to
TOLUCA, MEXICO/PGL-2
(72) 79-23-36 to speed up customs clearance

Certificate of Origin: 1 x original along with the shipment
1 x copy by fax to TOLUCA, MEXICO/PGL-2

Please for airfreight make 1 set of invoice/Certificate of Origin for each pallet, so in cases of several pallets at least 1 pallet lots can be sent on a flight.

For example: 3 pallets of a certain material, but only 1 invoice / Certificate of Origin and there is place on the airplane for only two pallets.
Shipment cannot take place !!

8.1.7. Transit time for Airfreight.

All shipments are consolidated with Kuehne & Nagel and each one depending on urgency and aircargo space available are sent by:

LH daily	Passengers & cargo at 13:30 from FRA
Mo, We, Fr	1 charger
KLM Mo,Tu,Fr,Sa,Su	Passengers & cargo at 14:00 from AMS
AF daily	Passengers & cargo at 14:00 from PAR
CARGO LUX Tu,Th,Sa	Cargo from LUX
MARTIN AIR We,Fr,Su	Cargo from AMS

With normal airlines about 3-5 in transit days should be considered, and during holiday season it could get worse since all the commercial airlines are overbooked. (Mexico is a favorite vacation place for Europeans).

(Attention: in cases of urgency, provided there is anticipated information and prior booking with Kuehne & Nagel, it is possible to have same-day or next-day deliveries, which because of the time-zone differences (7 hours) can be available at the same day in Mexico City).

With cargo airlines the merchandise must be handled to Kuehne & Nagel by Friday/Saturday. In this case an anticipated information to K&N is necessary.

8.2. USA/Canada.

8.2.1. General Clarifications of Documents for USA/Canada.

Invoices **must** be printed in Spanish (preferable), English or French, as well as with the remark:

"Made in USA" or "Made in Canada".

Certificates of origin **must** also be in Spanish, English or French and they are **mandatory** for Merchandise worth more than USD 1,000.

Attention: Please, attach the Tax id in all the invoices.

8.2.2. General Ground Transportation.

All your deliveries are consolidated by CF Motorfreight and sent LCL to Laredo, Texas. From there they are sent FCL directly to Toluca.

(FCL = Full Container Load)

(LCL = Low Container Load)

Please always write in the freight bill as consignee:

**Robert Bosch, S.A. de C.V. &/or
Logis, INC.
4117 Trade Center
ITC Park
Laredo, Tx. 78041**

When the goods exceed the 70% of a trailer capacity or is larger than 28,000 lbs, or its volumetric equivalence (15 pallets approximately) the delivery must be done through

"CFI" (Contract Freighters, Inc.)
4701 east 32nd street

P.O. box 2547
Joplin, Mo 64803
U.S. (800) 641-47-47

8.2.3. Documents for Ground Transportation.

Our Broker's **delivery address** for USA/Canada shipments is:

**Robert Bosch, S.A. de C.V. &/or
Logis, INC.
Laredo, Tex.
4117 Trade Center
I.T.C. Park
Laredo, Tx. 78041**

**Phone: (956)-725-0488
Fax: (956)-717-3635**

Because of legal disposals we need:

Invoice: 1 x original to **TOLUCA, MEXICO/FIN** Dept.
1 x copy to our Broker by fax (anticipated) along
with the CF-MotorFreight, CFI pickup number
(pro-number)
1 x copy with the shipment

Certificate of Origin: 1 x original for a whole year, to TOLUCA, MEXICO/PGL-2 Dept.

8.2.4. Transit Time for Ground Transportation.

Depending on the State, about 3-5 working days are guaranteed by CF & CFI to primary destination Laredo, Tx., from there to Toluca about 1-2 working days.

8.2.5. General Airfreight.

Also in USA/Canada we work together with Kuehne & Nagel. Please make prompt contact with Kuehne & Nagel in order to book the corresponding aircargo place.

In case of airfreight because of backlog, quality problems, etc, from your side, please send the shipment PRE-PAID, because otherwise

Attention: Please, include the Tax Identification Number in all the invoices.

For any question or suggestion please contact the traffic Department.

Resp: Mr. José Luis González

e-mail: jose.gonzalez2@mx.bosch.com

Tel. (7) 279-23-86

Fax.(7) 279-23-36