

# Routing Guide

Robert Bosch Corporation, Chassis Division  
International Shipments

April 2002

## 1. Transportation Coordination

Robert Bosch Corporation  
Chassis Division  
401 North Bendix Dr.  
South Bend, IN 46628  
Phone: 219-237-2100

Robert Bosch Corporation  
Chassis Division  
38000 Hills Tech Drive  
Farmington Hills, MI 48331  
Phone: 810-848-6501

Robert Bosch Corporation  
Chassis Division  
1025 Faultless Drive  
Ashland, Ohio 44805  
Phone: 419-289-9159

Robert Bosch Corporation  
Chassis Division  
375 Belvedere Drive  
Gallatin, Tennessee 37066-5445  
Phone: 615-230-5200

BJUS  
801 Industrial Drive  
Gallatin, Tennessee 37066  
Phone: 615-451-5600

Robert Bosch Corporation  
Chassis Division  
3737 Red Arrow Highway  
St. Joseph, Michigan 49085  
Phone: 616-429-3221

Robert Bosch Corporation  
Chassis Division  
780 International Boulevard  
Clarksville, Tennessee 37040  
Phone: 931-553-6500

Robert Bosch Corporation  
Chassis Division  
506 Twin Oaks Drive  
Johnson City, Tennessee 37601  
Phone: 423-461-4600

Robert Bosch Corporation  
Chassis Division  
Sumter Industrial Park, PO Box 2488  
#1 Corporate Way  
Sumter, South Carolina 29151  
Phone: 803-481-9330

Robert Bosch Sistemas de  
Frenos, S.A. de C.V  
Eje Central SAHOP No. 245  
Industrial Zone  
San Luis Potosí, México C.P. 78090  
Phone: 52(444) 826-7400

Robert Bosch Limitada  
Divisa Bosca Freios  
Rua João Felipe Xavier da Silva,  
384 13030-680 Campinas  
São Paulo, Brazil  
Phone: 55-19-772-5200

## 2. "Ship To" Location

Per instructions of the Bosch site.

### **3. Mailing Address for Commercial Invoices**

As above, except BJUS, which should be mailed to 375 Belvedere Drive, Gallatin, TN 37066-5445.

### **4. Mailing Address for Transportation Invoices**

Williams & Associates, Inc.  
405 East 78<sup>th</sup> Street  
Bloomington, MN 55420-1299  
Phone 612-884-9959

### **5. Terms**

Our normal terms are "FCA, Shipping Point."

Exceptions are:

- Not using designated carriers/forwarders/brokers.
- Past due deliveries are to be shipped under Incoterms "DDU, named consignee point" unless otherwise specified by the plant. Shipper has to pay for all freight cost to the USA.
- Special terms if stipulated in the purchase order/contract or by the plant Transportation Department.

Non-compliance may result in charge back of excessive freight cost.

### **6. Premium Freight Approval**

"DNT" numbers must be used for Deviations from Normal Transportation. The DNT number is issued by the Bosch Chassis Division planner or expeditor, and responsibility for premium freight costs will be determined at that time. The carrier must be approved by Bosch.

The DNT number must appear on the delivery receipt. Please provide the transportation provider with appropriate instructions on your Bill of Lading.

### **7. Documents**

A copy of the packing list must be attached to each load..

Note to suppliers of transportation services: The delivery receipt must be stamped by the receiving Bosch Chassis Division site, and a copy of the stamped delivery receipt attached to the carrier invoice.

Please check with individual Bosch Chassis Division sites for other specific document requirements

### **8. International Invoice Requirements**

- Complete address of shipper and date of invoice.
- The quantity, unit price, and extension must appear for each line item.
- The currency must be specified.
- The part description must be in English and worded exactly as in the purchase order. Avoid using keys or codes which do not adequately describe the goods.
- The Bosch purchase order/contract number and the Bosch part number must be clearly visible.

- The gross and net weight must be stated.
- The country of origin must appear on the invoice.
- The "Ship To" address must be clearly visible.
- Applicable Harmonized Tariff Schedule number(s) are required.
- Kilowatt rating for electric motors must be stated.
- Return shipments of repairs must state the value of the repair, including labor and repair material.
- The value of tools, dies, and other assists--or monies for same--must appear on the commercial invoice of the first shipment.

For shipments to Mexico from Canada and the United States:

- A copy of the commercial invoice is to be attached to the shipment. If for some reason this is not feasible, the copy must be faxed to the plant and to the Freight Forwarder.
- A NAFTA certificate, if applicable, must be provided, if the product qualifies and it is not already on file for the current year.
- Please indicate the Harmonized Tariff System number to eight digits on the invoice.

Plants should be contacted for conditions of special trade agreements.

## **9. Marking**

"Made in \_\_\_\_\_" must be clearly marked on the inside and outside packing.

## **10. Broker/Forwarder Coordination (sea freight and airfreight)**

Contact the specific Bosch Chassis Division for instructions

## **11. Questions, Comments and Carrier Performance Problems**

Send all information or inquiries to the Robert Bosch Transportation Department (for address, see point 1).