

ROUTING GUIDE

For International Shipments
Anderson, SC 29621

April 2002

This routing guide replaces all previous routing guides/orders

1. **Transportation Coordination**

Robert Bosch Corp.
Transportation Department
4421 north Highway 81
Anderson, SC 29621
Phone: ++1 (864) 260-8158
Fax: ++1 (864) 260-8701
Email: Audrey.Willis@us.bosch.com

Robert Bosch Corp.
ITR 1 Customs
4421 North Highway 81
Anderson, SC 29621
USA
Phone: ++1 (864) 260 8484
Fax: ++1 (864) 260 8076
Email: Beverly.Snowden@us.bosch.com

2. **“Ship to” Locations**

Robert Bosch Corp.
Building*
4421 North Highway 81
Anderson, SC 29621

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Building 101
Building 102
Building 104

3. **Mailing Address for Commercial Invoices**

Robert Bosch Corp. Automotive Group
Attn: Accounts Payable Department
PO Box 2867
Anderson, SC 29622 USA

4. Mailing Address for Transportation Invoices

**Continental Traffic Services, Inc
Robert Bosch Corp
Clark Tower 15th Floor
5100 Poplar Avenue
Memphis, TN 38137**

5. Terms

Our normal terms are “**EXW**” named place.
We pay all transportation cost from the shipping point.

Exceptions are:

- Not using our designated carriers/forwarder/broker.
- Past due deliveries are to be shipped under Incoterms “**DAF USA**”. Shipper has to pay for all freight cost to the USA.
- Special terms as specified on the Purchase Order / Contract or by the Transportation Department.

We request our suppliers to follow our routing instructions. **Non-compliance may result in a charge back of excessive freight cost.**

6. Due Date

The “**Due Date**” on the purchase order and on the shipping release is the due date at our plant in Anderson, SC.
The “**Due Date**” is not our ship date.

7. Premium Freight Approval (PFAN)

To avoid being charged back for premium freight you need a PFAN (Premium Freight Authorization Number)
The PFAN is issued by our Bosch planner or expeditor.
The PFAN must be on the commercial invoice and on the Bill of Lading.
Premium freight shipments at supplier expense do not need a PFAN.

8. Documents

Two (2) copies of the commercial invoices or packing list must be attached to the freight.
One (1) original invoice and one (1) copy must be mailed to the address in point 3.
Three (3) copies of the commercial invoices must be mailed to the forwarder.

9. International Invoices Requirements

- a) Description must be in English and exactly as named in the purchase order.
- b) Purchase order or Contract number with Bosch part number must be clearly listed.
- c) Country of Origin must be stated on the invoice.
- d) Price per piece with currency and quantity of each line item must be noted.
- e) Harmonized Tariff Schedule (duty code) is required for each line item.
- f) Ship to address must be clearly stated.
- g) Gross and net weights must be listed on invoice.
- h) Bosch contact name noted on invoice.

A) Additional instructions for specific items:

- 1) Electric motors- type (a/c or d/c) and output wattage need to be stated in the description.
- 2) Repairs/rework- "repair" should be clearly noted on invoice along with repair value. Also note if repaired under warranty. Value of the part should be noted if known.

10. Marking

"Made in _____" must be clearly marked on the inside and outside packing.

11. Transportation Coordination Europe

a) Sea Freight

Allow 21 calendar days for transit time.

Panalpina GmbH
Seefracht
Schwieberdingerstrasse 200
70435 Stuttgart
Germany

Bosch Coordinator:
Phone: ++49 (711) 9804254
Fax: ++49 (711) 807653
Email: Svetlana.Glavic@str.panmail.com

b) Airfreight

Allow 7 calendar days for transit time

Panalpina GmbH
Luftfracht
Bohnackerstrasse 8
70771 Leinfelden-Echterdingen
Germany

Bosch Coordinator

Phone: ++49 (711) 7975109 or ++49 (711)7975129

Fax: ++49 (711) 7975140

Email: sandra.karner@str.panmail.com

c) Order Management

Phone: ++49 (711) 7975155

12. Questions, Comments and Carrier Performance Problems

Send all information or inquiries to the Robert Bosch Traffic Department (for address see point 1).